

**MINUTES OF THE WORK SESSION OF
THE BOARD OF TRUSTEES
WEDNESDAY, May 3, 2023**

An organizational meeting/work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 3, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, L. Gordon Van Vechten, and Jeffrey Fischer. Not in attendance this evening Village Counsel or Building Inspector, Robert O'Shea. Also, in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig and Highway Operations Director, Frank Prinzevalli.

Mayor Douglas Dahlgard:

- Review of police systems, equipment, and procedures. Discussion ensued. No action taken.
- Village Clerk is to request Counsel draft correspondence to SingCo Construction for work not completed.
- The annual audit has begun. No action taken.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #
RESOLVED, the village treasurer is authorized and directed to pay Abstract #127788 in the amount of \$905.54 to WB Mason from the General Fund.
 - Update on planned paving and highway projects and budget. No action taken.
 - Burglary and Fire alarm system reviewed. No further action taken.
 - Update provided regarding the Urban Forestry Tree Inventory and Management Plan grant. No further action taken.
 - Discussion regarding the ad hoc Tree Board's activities. No further action taken.
 - Meeting procedures discussed. No action taken.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:10 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk